



**PetsatWork**

# Office Checklist

## **Pet gates or crates**

These can help employees keep their pets confined to their areas, so that they won't be left to roam around.

## **A leash and collar with identification and contact info**

The leash will keep your pet restrained and ready to go outside for a bathroom break whenever it's needed. Having identification and contact info on a pet's collar is crucial so that if he runs away, whoever finds him can know where he belongs.

## **Bowl for fresh drinking water**

Keeping a pet hydrated throughout the day is very important – especially when she'll be getting so much extra playtime running around and greeting everyone.

## **Treats or toys**

Treats are important for helping people in the office establish a friendly relationship with your pet. When someone feeds them a treat, they will know person is friend, not foe. Toys help keep pets occupied, so they will be more likely to stay out of trouble.

## **Plastic poop bags**

Being a good citizen in a pet-friendly workplace definitely starts with cleaning up any pet waste.

## **Paper towels and pet-safe disinfectant**

These will help you sanitise any areas that pets may have left messes on, without adding harsh chemicals to that surface.

## **Litter box**

This is key if you're bringing a cat to work, although some house-trained dogs may benefit from having their own litter box as well.